

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## LOCAL GOVERNMENT ACT 1972

You are summoned to a meeting of the Parish Council to be held at Crudwell Village Hall on Wednesday 28<sup>th</sup> June 2023, commencing at 19:00

  
Parish Clerk  
23.6.2023

To all members of Council:

Cllr R Budgen  
Cllr D Clogg  
Cllr P Jones  
Cllr A Payne

Cllr P J Hatherell  
Cllr A Hopkins  
Cllr K Maslin  
Cllr R Stephens

Cllr D Briggs  
Cllr J Ingham  
Cllr B Merriman

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### AGENDA

- 1 Apologies for absence
- 2 Declarations of Interest in accordance with the Council's Code of Conduct
- 3 Public Question Time in respect of items of business included on the agenda
- 4 To receive and adopt the minutes of the meeting on the 24<sup>th</sup> May 2023
- 5 To receive Report #06.1 on planning updates and applications.
- 6 To receive reports from the Responsible Financial Officer (RFO), including:
  - i. The accounts for the year to date & bank reconciliation as at 31<sup>st</sup> May 2023
  - ii. Payment schedule for Council approval and authorisation of invoices
- 7 To receive reports from the Chair of the Finance Committee and RFO to:
  - i. consider the findings of the review of the effectiveness of the internal control system (including the Internal Audit Report)
  - ii. approve the Annual Governance Statement and authorise the Chair and Clerk to sign it
  - iii.
    - a. consider the Accounting Statements and the explanation of variances.
    - b. resolve to approve the Accounting Statements and accompanying explanations
    - c. ensure that the Accounting Statements are signed and dated by the Chair
    - d. note that the period for the Exercise of Public Rights is 30<sup>th</sup> June to 10<sup>th</sup> August and resolve to publish the required notices on June 29<sup>th</sup>
- 8 To consider LHFIG proposals for pedestrian safety signs on the A429 in Corston
- 9 To consider a Minor Highway Improvement Request for Sir Bernard Lovell Road
- 10 To consider a request for a dog bin in Arches Lane
- 11 To consider Report #06.2 for groundwork to Rodbourne Road Playing Field
- 12 To consider requests for funding from Carer Support Wiltshire and Citizens Advice Wiltshire
- 13 To consider the implementation of dedicated council email addresses
- 14 To receive verbal reports on Highways, Footpaths, Patients Participation Group, Personnel Committee, Finance Committee, Projects Working Party & Website Working Party
- 15 The next meeting will be held at 19:00 on 26<sup>th</sup> July 2023 at Crudwell Village Hall